

WISCONSIN SOCIAL SERVICES ASSOCIATION
Executive Committee Meeting
Sauk County HS
7/11/08

PRESENT: Christy Mancl, Jaci Fuller, David Zeller, Sherri Arnold, Denise Jeffers,
Kathy Brown and Kevin Loef

ABSENT: Theresa Hannes and Christy Durr

MINUTES OF 5/27/08:

Minutes were reviewed and no corrections/additions. MOTION: Denise/David to accept.
Carried.

TREASURER'S REPORT:

Denise reported that a \$5.00 check has not cleared as yet. It is the membership rebate check given to a district and it is from January, 2008. As for present amounts, there is \$3,011.94 in checking; \$744.42 in savings; Gayle Farris is \$3,510.30; CD is \$8,355.80; Northland District has \$329.92; West Central \$1,245.78; North Central \$618.56; and Eastern has \$1,049.51. Total of \$19,856.23.

Discussion held regarding accounts as Sherri now taking over as Treasurer. Decided that checking be transferred to her but remainder of accounts/CD to remain at present credit union. MOTION: Christy/Jaci to close Bull's Eye checking account and Sherri open account at a bank of her choice in her area. Carried. MOTION: Jaci/David to approve Treasurer's report. Carried.

CORRESPONDENCE:

Denise received letter which had been sent to Helain Andersen regarding AAA. It was a request for direct deposit and to complete a W-9 form. WSSA has a Federal ID but not tax exempt. Form will be completed. Last year, association received \$104.00 rebate from AAA. An article will also be placed in the UPDATE regarding AAA and that it is offered to members.

Sherri reported that there where was a lot of returned mail and no forwarding addresses. The returns were from the mailing of the "help wanted" sheet.

2008 CONFERENCE REVIEW: The co-chairs of the 2008 conference, Marjean Sutherland and Edie Udulutch, met with the committee. The picture album had been completed. Individuals can order any or all of the pictures from the website. Marjean distributed sheet showing numbers at each workshop as well as the final budge sheet. Good comments about the learning circles as well as the conference as a whole. Suggestion was that with a lot of new people, to have a welcome get together.

Discussed the closing session speaker. There were negative comments about his presentation. There was also a major problem when he arrived and he was allowed to charge his meals as would then not give him mileage but there was a misuse on his part and he charged a total of \$847.87. Marjean contacted Four Seasons, the agency he was booked through as well as the speaker. He stated he would deal with it and apologized but as yet, no money received. Marjean continues to work on the problem.

Reviewed the financial sheet. A check for \$5,315.73 was returned to the association which included the advance. Financial books were given to Christy/Denise to be audited.

Marjean offered to help with vendors for this coming year's conference, if needed.

MEMBERSHIP LIST:

Marjean had offered to do the membership list but Sherri stated that she could keep the list updated.

2009 CONFERENCE:

Discussion on a 2009 conference and if we would be held. Kathy had looked into facilities in central part of the State but they were none available for dates mentioned. Sherri checked into several facilities in the Wisconsin Dells area and they had the dates available. Called Paula as she had volunteered to be co-chair conference but preferred it at The Osthoff. She stated that she had people willing to help; had a co-chair (Dave Turk); explained why she preferred The Osthoff; etc. Discussed further and decided to hold conference at The Osthoff. Committee stated that they would like regular updates on what occurring with the conference as Executive would be meeting elsewhere except for the midyear meeting.

MEMBERSHIP LIAISON LIST:

Kathy had received email from Ann Oven that she could continue to keep the membership liaison list, update it and send out information to liaisons. Kathy distributed list of liaisons received from Ann. Committee reviewed it and made corrections. The information will be sent to Ann (Kathy will email.)

Sherri and Kevin will look at doing a poster to be sent out to liaisons. Kevin and Christy will look to see if they still have copy of letter sent to liaisons at the beginning of the membership year. In letter, make sure states applications on website and if not continuing as liaison, to notify Ann and perhaps suggest another individual to be liaison.

FUTURE COMMITTEE MEETINGS:

Committee set dates for meetings. They will be October 10, 2008; January 23, 2009; and March 27, 2009. Meetings will be held in Baraboo and begin at 10:00 a.m. Plan to meet at conference site for midyear but no date set as yet. Meeting the Tuesday before Conference, May 26, 2009, also at the site.

UPDATE:

Christy will be working on the next issue of Update. Suggestions for issue are an article on AAA; information/pictures on the 2008 Conference; list of Executive Committee members and other committee lists if have; the 2009 Conference; meeting dates for EDB Committee as well as where meeting; historical information; Consitution/ByLaws Committee minutes; article on awards; and information from the flyer recently sent out. Issue will probably be out late September/early October.

EBD COMMITTEE:

Kathy will contact Mary King, EBD Committee, to request list of their committee members; where meeting; dates of meetings; and their committee minutes be sent to Executive Committee.

RENEWAL OF CD:

The CD worth \$8,355.00 is due to renewed in September. Discussion held. Committee decided to renew it for another six months and then look at it again in March. MOTION: Christy/Kevin to renew CD for another six months. Carried. As no WSSA President this membership year, Christy will sign all necessary paperwork as past president.

WEBSITE:

Christy will contact Marjean regarding the website as it should be near the time that the association has to pay for it's yearly use. MOTION: Jaci/Christy to continue the website and pay the bill out of WSSA funds. Accepted.

WSSA BUDGET FOR 2008/2009:

Reviewed last year's budget and made appropriate changes. MOTION: Jaci/Kevin to approve the 2008/2009 WSSA budget. Carried.

DISTRICT PRESIDENTS:

MOTION: David/Christy that Jaci Fuller will be West Central District President; Kevin Loef will continue to be District President for South Central; and Denise Jeffers will be North Central District President. Carried.

AGENCY MEMBERSHIPS:

Christy will look for letter, etc. to be sent out to agencies regarding agency membership to WSSA. She will then send information out to agencies.

INDIVIDUAL MEMBERSHIPS:

Christy will email to Sherri a copy of letter which was sent out last year to individuals regarding membership to WSSA. The application can be found on the website.

MEMBERSHIP CARDS:

Denise stated that the association is getting low on membership cards. MOTION: Jaci/Kathy to order membership cards and would be the same number as previously ordered. Carried. Christy will contact The Print Shop.

OCTOBER AGENDA:

Meeting will begin at 10:00 a.m. Agenda items to include update on 2009 conference; insurance; budget; website; and UPDATE.

ADJOURNMENT:

Adjourned at 2:05 p.m. MOTION: Denise/Jaci to adjourn. Carried.

RESPECTFULLY SUBMITTED BY: _____
Kathy Brown, Acting Secretary

Date: _____