

WISCONSIN SOCIAL SERVICES ASSOCIATION

Executive Committee Meeting
Columbia County DHS
1/25/08

PRESENT: Christy Mancl, Dave Zeller, Paula Hintze, Ann Oven and Kathy Brown.
ABSENT: Christy Duhr, Stephanie Gagnon, Kevin Loef, Theresa Hannes and Denise
Jeffers

MINUTES OF 11/30/07:

Minutes reviewed and no corrections/additions.

TREASURER'S REPORT:

President Mancl distributed copies of the Treasurer's report. Reviewed and discussed. Members agreed to have the CD due 2/08 renewed for another 6 months.

Discussed and agreed that whomever is Treasurer for the next two years (2008-2010), the accounts/CDs will remain at Bull's Eye Credit Union so organization is not continually changing banks/credit unions.

Holly Jackson, 2007 Conference Planning Committee, sent final budget/summary report. Copies were distributed and reviewed. Dave inquired whether could receive a breakdown of speakers and amount spent on each individual. President Mancl will contact Holly for information. He also will work on a spreadsheet which may be of help to Conference Planning Committees as it could list information from the last 3 to 4 conferences.

PRESIDENT'S REPORT/INFORMATION:

President Mancl has been contacting people regarding Treasurer and President-Elect offices. She is waiting to hear back from Sherri Arnold regarding being Treasurer. Ann will contact Mary King to see if she would be interested in being 2009/2010 President.

CONFERENCE PLANNING COMMITTEE:

President Mancl talked with Co-Chair, Marjean Sutherland. Committee inquiring about a promotional item. Any individual who brings a first time attendee to conference would have his/her name put into a drawing to receive a free conference registration for the next conference. Discussed. Committee agreed and suggested that not only the individual's name who brought the first time attendee would have his/her name in the drawing but also the attendee's name. Discussed not only a free conference registration but include the meal package, two nights room, and mileage. President Mancl will contact Marjean as on the registration form would need to ask not only if first time attendee but name of individual who brought them. (PLEASE NOTE: Need to vote on at next meeting.)

President Mancl read email received from committee providing an update and received the 2007/2008 conference budget as well as outline of the three conference days. Copies were distributed to committee members. Reviewed and discussed.

Paula stated that the workshops for the workforce development track are as follows:

Wednesday p.m.: Agency Culture

Thursday a.m.: Cross Systems Training (child welfare and W-2)

W-2 monitoring, documentation, verification and supervision

Thursday p.m.: Sexual Assault (awareness)

Now What? What Do You Do When You Leave Employment?

(laid off, fired, or retired)

Dave asked that on the budget sheet to perhaps list meal package, dollar amount that is for membership, and upfront money that has been provided. They should show up as expense and income. President Mancl will discuss with Conference Planning Committee.

INSURANCE UPDATE:

Paula was unable to acquire information but will have it for next meeting.

SEPTEMBER/OCTOBER TRAINING:

President Mancl mentioned having a workshop entitled "Medicine Wheel". She knows of a speaker in Wisconsin Rapids. Paula will research possible other presenters who in the State. Other possible workshops mentioned were ADHD in adults and BadgerCare Plus. A workshop could also be set up regarding W-2. The three possible workshops would be scheduled in the morning and the Medicine Wheel workshop in the afternoon.

Kathy will contact Kevin regarding training ideas, possible speakers, cost, etc.

The training would be held in late September or early October. Time to be 8:30 a.m. to 4:30 p.m. and include lunch in cost. Committee members need to check into facilities, cost, etc. before next meeting. Kathy will look into the Rice lake area; Christy the Stevens Point area; Ann look into West Bend; and Paula the area around Richland Center.

EBD COMMITTEE:

Ann stated that the EBD Committee is now handling the bi-monthly meetings instead of the State. So once see what E. S. workshops are scheduled for the conference, can ask individuals attending beforehand what questions they have so will then be able to submit to the presenters ahead of time.

LIST OF OFFICERS AND OPERATIONS COMMITTEE:

Paula distributed packet of information on each office, etc. to committee members and asked that they review the information and send any changes/corrections to her before the next meeting. She will then bring the updated copies to the meeting.

MEMBERSHIP LIASION POSTER:

Kevin sent President Mancl copy of the poster which Sherri Arnold did to be sent to membership liaisons. The only addition will be to spell out WSSA on the top of the poster which President Mancl stated she could do. She will then send poster to Ann to distribute to the liaisons. As would like another poster to distribute to liaisons in April, President Mancl will contact Sherri to see if she could provide us with one. Committee would like to thank Sherri for the great poster and her assistance.

President Mancl will be sending a letter along with both posters. Information in the letter(s) will include joining, conference, September/October training, interest in being on a committee, membership liaison thank you gathering at conference, etc.

President Mancl will ask conference co-chairs to inquire whether anyone on their committee this year is interested in being on next year's conference committee. She will then pass the information on to Ann.

AUDITS:

All information for completing audits on WSSA's last membership year and 2007 Conference was sent to Faith's son, Paul.

FRIDAY MORNING SESSIONS OF CONFERENCE:

Paula stated that there will be Learning Circles the Friday morning of conference. They will start at 8:30 a.m. She and Mark on setting them up. President Mancl volunteered to run one on Badgercare Plus.

UPDATE:

The next issue of Update will be mailed out around the end of February. Within the next few weeks, Ann will submit a write-up about the EBD Committee and Paula will do a book review. Both will be sent to President Mancl.

ADJOURNMENT:

Adjourned at 12:18 p.m. Next meeting is 3/28/08 at Sauk County DHS in Baraboo. Meeting will begin at 10:00 a.m.