

WSSA EXECUTIVE COMMITTEE
MEETING July 10, 2009
Sauk County meeting room 213

PRESENT: Dave Turk, Christy Duhr, Sherri Arnold, Dave Zeller, Holly Jackson, Kevin Leof, Julie Van Dahm, and Fran Snippen. Jaci Fuller was absent, excused.

SECRETARY REPORT: Fran reported, she received no correspondence since taking office. She did send out minutes of the executive committee meeting at conference and the minutes of the annual business meeting held at the Osthoff. She also received a written report summarizing communications received by Jaci Fuller, which will be covered under correspondence.

Minutes of the meetings held in May were reviewed and corrections were made to spelling of Colleen Roethe and Mark Schmitt's names. With these corrections, motion by Julie Van Dahm seconded by Sherri Arnold to accept. Carried.

TREASURER'S REPORT: Sherri distributed copies of the financial report, which included checks written since November 08.

Motion was made by Christy Duhr and seconded by Julie Van Dahm to reimburse Mark Schmitt for the WSSA website. Motion carried.

Motion to accept treasurer's report by Christy Duhr seconded by Julie Van Dahm. Carried.

CORRESPONDENCE: Dave Turk shared the letter being sent to members giving them information about the AAA group discount available to WSSA members. Information was received from Crystal Engler, Chippewa Valley Visitor Center inquiring about WSSA 2010 conference plans. Dave also shared the letter Jaci Fuller put together, to send to former members who did not attend conference, to encourage them to continue their membership in the association. Kevin received correspondence from Blue Harbor in Sheboygan soliciting our business. They are now prepared to accept state rate for rooms. Olympia has also contacted Dave offering free meeting rooms. Fran shared the list sent by Jaci, which included some already addressed. In addition she received and responded to, Patty Branton and Danna Rhinehart, Central WI Consulting Services Disability Program Navigators, expressing their gratitude at being able to share their information with such "a dedicated group of professionals". She had correspondence with Deb Solis, regarding her leaving Dane Co. to go to Care Wis. She will remain eligible to be a member and will send in her dues.

Jaci forwarded information to Sherri regarding AAA clarifying where correspondence needs to be directed. She had correspondence with Dave regarding notices to local newspapers about award winners. She also needs to know if any one has found the Membership and Honorary Life Pins.

APPOINTMENT OF HISTORIAN: Holly Jackson was appointed as WSSA Historian and unanimously approved by all present.

2009 CONFERENCE PLANNING COMMITTEE REVIEW: Conference planning budget sheets were provided to executive committee. Total attendance was 90+, more than 30 were new members registered at conference. Feed back has been very positive. Most of the contracts have been paid and Osthoff was very flexible so conference planning expects to come in under budget in most areas and will be giving back some to the executive committee.

WSSA Executive Committee

FUTURE OF WSSA: Dave compiled summary of session held at annual conference basically comes down to 2 primary issues, Conference issues and "Who are we". Kevin suggested we review the Mission Statement and begin there to rebuild. We also need to collaborate with Mark Schmitt to see how communication can be better enhanced through the WSSA website. We decided this needs to be part of the discussion at every meeting, as changes will not all come about in this year. Kevin will see if he can get Rebecca Bruggerman to come to September meeting to begin the strategic planning process. Dave will contact Judy Spring to help us in formulating the mission.

CONFERENCE PLANNING 2010: Decision will be made shortly as to site of 2010 conference and whom the planning committee will consist of. Dave stated there are 2 new people who have expressed an interest in helping, however no one has been approached to be chairpersons. Interest is in either going back to the Dells or possibly exploring sites in Madison to encourage more state participation. Christy will be choosing the site for conference in 2011 and expects to have the information in place so it can be announced at next year's conference.

2009/2010 Budget: Budget worksheets were distributed to all present and each line item was reviewed. Sherri prepared it based on best estimates. Several areas were adjusted and Sherri will provide us with proposed budget

AUDITS: Motion made by Kevin Leof and seconded by Julie Van Dahm to contact Doreen Alfred, who has completed audits for WSSA in past year and see if she is willing to do them again this year. Motion carried.

Regional Training Discussion: Discussion resulted in possibly having survey sent out with next issue of Update. Dave will follow up on this.

LETTERS TO AGENCY DIRECTORS: Felt this is beneficial as last years letters resulted positively and some agencies sent in membership. Letters will be sent to others, as those that responded are still members through July 2010. We will explore sending it to other agencies that provide similar services i.e. Lutheran Social Service Agencies.

AGENCY LIASION DISCUSSION: It is important to have some contact point in each agency and we will continue as is.

DATES AND LOCATIONS FOR FUTURE MEETINGS: Tentative dates include Sept 25, 2009 10 a.m. to 2 p.m. Sauk County Meeting room 213; December 4, 2009 mid-year conference site; January 29, 2010 at Sauk County and tentatively March 26th in Sauk County. May meetings will be at conference site and announced when dates and place have been chosen.

AGENDA SEPT MEETING: Proposed agenda items will include; meeting with consultant to begin planning process audits update, conference planning and regular business. As meeting room will only be available until 2 p.m. we need to be prepared to work through lunch hour. There being no further business, meeting was adjourned.

Respectfully submitted:

Fran Snippen,
WSSA SECRETARY