

**CONFERENCE PLANNING COMMITTEE MINUTES
CHULA VISTA RESORT HOTEL WISCONSIN DELLS, WISCONSIN
APRIL 11, 2008**

Call to order 9:35a.m.

Present: Jaci, Faith, Marjean, Edie, Janet, Fred, Cheryl and Linda Sweet

Secretary's Report: Motion to approve Jaci, second by Faith.

Treasurer's Report: Janet passed out an updated report. There are 19 people registered thus far for conference. Rawhide has cancelled as a vendor so their money was refunded to them. Motion to approve by Jaci, second by Edie.

Linda Sweet gave an update on additional gifts she has received:

She did get the flyers that go with the FAMILY TOOL KITS.

2 boxes of toothpicks from a casino.

Band-Aid holders.

Dairy Queen Certificate for a free ice cream cake at the Lake Delton store.

Tangier Mall gift certificate for either \$25 or \$50

Working on getting golf towels and tees.

Something from Ho Chunk????

2WSSA lawn chairs donated

GREAT JOB LINDA!!!!!!!!!!

Correspondence: Marjean has been getting back RSVP's for the Past President's Lunch. She also received an e-mail that she had previously shared with us via e-mail from "Wayne" who had been a WSSA member many years ago and he was surfing the web and found us on the WSSA site and was just responding.. Marjean also reported receiving minutes from the Executive Board and has them if anyone cares to review.

Vendors: Fred reports we have 14 vendors so far, 12 are paid- one is free (swap) and the other has paid for this years neck- badge holders. There are a few more possible vendors who have expressed interest and they were sent the registration info: WABS association, a private counseling agency, Eric Sommers from the Stark Agency.

Fred reported that Pam from the Badger/American Red Cross Columbia Chapter will also be coming to conference and has volunteered to sit at a booth where we have the raffle items (money going to her chapter)- she is donating a w/e trip for 2 to the Grey Wolf Lodge and she will also bring pamphlets and signs.

Fred said vendors are asking about the golf outing- Marjean reported the tee times will be 8a.m. and for 18 holes with a cart the cost is \$49, 9 holes is \$25 with a cart. There were only 2 foursome's last year so hopefully there will be more interest this year as the cost is a very good deal. Marjean also has the traveling trophy.

Break from the Agenda to discuss with Amber:

The Wed. 5-28 break is paid for by the hotel per our contract- we will have a specialty break called the "Intermission Movie Break" to go with our theme.

Thursday breaks A.M.: Natural Energy Break

P.M.: Chocolate, Chocolate, Chocolate

We will need to give Amber a more accurate count prior to conference on the # of attendees.

Amber gave Marjean the workshop room list. Exhibits will be in rooms A&B (see hotel map), Ethics and Boundaries will be in room C... Will try to get hotel maps made to put in the conference folders.

Theme Night: Puttin' on the Ritz will be sung by the Conference Planning Committee to kick off the Idol Contest. Costumes for the committee as a group were discussed- Marjean found a place in Texas she can get some costumes from so people can try them on at the next meeting if they are interested.

WSSA Idol- will discuss further next mtg.

Bucky and Becky: Becky? in Waushara Co. has Bucky- Fred will get him and bring to conference. It is unknown who has Bucky. Becky and Bucky will "age out" of foster care this year. Is it time to retire them or adopt them out permanently as the interest in "fostering" them has dwindled. Will need to get Executive Board permission to do anything different so will need to check with them. Cheryl will also call Ted Prange to see if he is coming to conference this year- he is one to start Becky and Bucky. (Note: Ted will be at the past Pres. Lunch- at this time he and Donna really do not want a Bucky or Becky at their house as they are trying to "downsize" their stuff. If he changes his mind, he'll call Cheryl).

NOTE: WE WILL BE MEETING ON FRIDAY MAY 9TH AT THE CHULA VISTA TO FINALIZE ITEMS HANGING OUT THERE. PLEASE BE SURE TO ATTEND!

Reminder for Cheryl that she will need to pickup the conference booklets at the printer to bring to conference. It would be great to get these on Friday 5-23-08 if possible as they will be closed on 5-26-08 for the holiday.

Speakers: ECM's approved for all 20 sessions, no ECM's for the IM tract.

Equipment: Will finalize at the next meeting. Marjean has a spread sheet of what is needed and Amber is aware of what most needs are at this point and she also has a copy of the list.

Introducers and Monitors: Most speakers are introducing themselves. There have been volunteers from Exec. Board for monitors and we will complete this next month so that all workshops are covered. We will need to get the ECM attendance certificates done. Marjean has also prepared the conference Evaluation Form for 2008 conference

Past Presidents Luncheon: Edie will prepare handouts for Ken and Jackie of the WSSA highlights for them to cover in their presentation at lunch.

Packets: We will work on these Tuesday.

Membership cards will need to be signed- Marjean will check with Christy as to who will sign these for next year.

Any standing committees who want their reports in the packets need to get these to us ASAP.

The mall coupon booklets will also go in the packet/bag.

Cheryl will work on the flyer telling people they can purchase a insulated mug at the hotel; snack shop across from the lobby for only \$10 plus tax- it can be used 24 hours a day in any of the hotel snack bar areas then for free soda or coffee..

Sherri will be doing the nametags to go in the badge holders and she will also be doing the buttons we are using this year instead of ribbons.

Raffle: Cheryl will make the containers to hold the tickets

Edie needs to check on how many tickets we have- do we need to buy more?

All money we get for the raffle items goes to the Badger Red Cross.

Raffle items: Golf outing for 4

Microwave

Grill

Pizza Oven

Car Repair/Roadside Kit

Tickets for those prizes will be \$1 each or 6/\$5

A 50/50 raffle will be held on Theme nite only- we will sell tickets at \$1 each or 6/\$5.

Who ever wins gets half the money collected, the other half goes to the Badger Red Cross.

Four travel mugs will be given away at the Business Meeting along with the Turtle Sundae coupons from Culver's. Four of the coupons will be stamped or coded somehow and those people will be the winners of the travel mugs.

Everyone attending the conference will be eligible for the overnight stay being donated by Chula Vista. There was discussion about the winner being announced at the Past Presidents Lunch or waiting till Friday when we give away the remaining prizes donated.

Because Linda got so many of the free turtle sundae coupons, we may be able to give those out to people on theme nite who come in costume and also possibly give them to all who participate in the WSSA Idol contest. Because we will limit the # of who can sign up for the Idol contest, all participating can get one of the statues we are using as table decorations that night. There will be prizes for the 3 top Idol winners:

1st: 3 pc. Luggage set

2nd: WSSA chair

3rd: Pop-up cooler

Banner Square: Faith will check with her daughter who does cross-stitch to see if she can do it for this year or Marjean can get an iron -on of this year's logo.

Thank you notes: Will use the same format as what was used for the Past President's lunch invites. These will go out to speakers, etc...

This year's conference gift is a royal blue fleece blanket with WSSA embroidered in white thread on the blanket. Fred requested several to give to the vendors. Any extra will be sold for \$10 each.

Marjean is working on the flowers.

Cheryl will be calling to check on a red carpet. She will also locate some mini gold and black stars to be used on the table for banquet nite to scatter around the centerpieces which will be a single red rose in a vase on a mirror.

Cheryl is also 'recycling' the old silk flowers from past conferences and making them into centerpieces for the Past Presidents lunch...

Cheryl's sister is making a backdrop of the famous HOLLYWOOD sign that will have "Hollywood WSSA" on it- people can stand in front of it to get their pictures taken. She will also be printing the award winners names/award received on the gold stars Mark got for us- these we plan to put on the red carpet (if we can get one). Cheryl will get the award winners list from Christy Mancl.

Motion to adjourn by Jaci, second by Janet.

Next meeting is 5-9-08 9:30a.m. at the Chula Vista- check your e-mail for the agenda and meeting place.

Respectfully submitted,

Cheryl Woltman
Secretary Conference Planning Committee