

WSSA CONFERENCE PLANNING COMMITTEE  
CHULA VISTA RESORT, WISCONSIN DELLS  
January 11, 2008

Call to order 9:40a.m.

Present: Janet, Jim, Faith, Tim, Marjean, Cheryl, Fred and Mark

Secretary's Report: Corrections to 11-30-07 minutes are as follows- Linda Fassbinder should read Theresa Fosbinder. Tom Jaydin should read Tom Jadin. Meeting dates for 2008 should read 2-1-08, not 2-2-08. Motion to approve by Faith, 2nd by Mark.

Treasurer's Report: Janet passed around an updated report. Profit of \$81.35 made on the mid-year conference. \$500 received from DWD for the May 2008 conference. Motion to approve by Cheryl, 2<sup>nd</sup> by Tim.

Correspondence: Marjean has not gotten a response to her e-mail to Jackie Bennett in regards to speaking at Past President's luncheon- Tim will contact her.

Golf outing: Clubhouse closed for the season so Marjean will attempt again when weather warms up.

Tom Jadin asked for input as to what we want in his session following his keynote opening – will go with “How to be a Star”.

Speakers: Went over the matrix Marjean had e-mailed to everyone- she passed out updated version she has done. We'll have 3-4 workshop sessions on Wednesday, 6 tracts for Thursday. Discussion over whether to add another tract to include more LTS, Elder Issues. Family Care, ADRC's, CMO's. The Learning Circles were also discussed- people seemed to enjoy these at the last conference so will revisit. We will also need to go over all the contracts to see what equipment speakers are requesting.

Vendors: Fred gave his report. He has sent out 50 letters, he has already received one payment. Community Care has agreed to purchase lanyards again this year- they will be black in color. Community Care will have their name on the pouch area along with WSSA. Fred said he is thinking he will have 20-21 vendors. April 2<sup>nd</sup> is the deadline for the vendors to respond.

Marjean passed on Ho-Chunk contact info to Faith and Faith will be contacting them for freebies.

Mark was given go ahead to purchase decorating items from what ever sources he is using.

Cheryl will take care of getting the award winners names and other info printed on 12 inch gold stars for our “wall/walk of fame”. She will also see if her sister is willing to make a back-drop again for photo-shoot opportunities. Will use the HOLLYWOOD hillside theme but put in WSSA instead.

Tim is in charge of the marquee- we need to let him know what needs to be on it so he can work on the programming.

Meals: We met with Amber from catering to go over our meal plans. Breakfast Thursday and Friday will be in the hotel dining room- it is a buffet at \$8. Wednesday Theme dinner for \$17 includes 2 meats, 4 salads, 1 potato, rice, 2 mixed veggie combos and 2 deserts. Past Presidents lunch for \$9 will be choice of beef medallions or chef salad- will have sherbet for desert. Award night dinner for \$17 will be choice of turkey, London broil or vegetable fettuccine – salad and desert included. Amber or Renata will check with their wedding department to see if there are mirrors available for us to use on the tables for Award nite. **NOTE:** Marjean did email the committee on 1-15-08 as to what the exact menu would be.

Theme night: Marjean again asked for any suggestions as to what our committee could do for costumes or whatever on theme night. She will email everyone the website for Millard’s, which is a costume rental place in Madison if anyone is interested.

Booklet: Get contracts in ASAP as Marjean will be getting things together to send to Sherri who will be working on the small registration booklet that will be going out.

There was discussion about some committee members being unable to make Feb. 1<sup>st</sup> meeting and the March 7<sup>th</sup> meetings as well. Marjean will check with Edie and get to the committee about new possible meeting dates and will email us all. **NOTE: The 2-1-08 meeting is CANCELLED. The March meeting will be on 3-14-08 instead of the 7<sup>th</sup>.**

Motion to adjourn by Janet, second by Jim.

Respectfully submitted,

Cheryl Woltman

Conference Planning Committee Secretary